## **Chapter 2 Organization and Corporate Governance**

March 30, 2016



## **Divisional Scope of Responsibilities**

Division	Scope of responsibilities
Internal Audit Office	Audit of the Company and its subsidiaries
	Handling employees' and suppliers' complaints
	Develop, manage and oversee information security management
President's Office	Corporate strategy and investment evaluation
	Develop new businesses and strategic alliances
	Enhance corporate management mechanism and cross-department project management
	Ensure customer satisfaction with Taiwan Mobile's products and services
Legal Office	Legal counsel, company litigation and legal document review
Regulatory and Carriers Relations Division	Regulatory matters, government relations and inter-carrier relations
Public Relations and Brand	Corporate image promotion and management
	Media communication and sponsorship marketing
Management Division	Corporate social responsibility strategy planning and execution
	Website maintenance for the Company and TWM Foundation
	Accounting information management
Accounting Division	Tax planning and compliance
	Preparation of financial reports
	Billing, receivables collection and settlement
Billing Management Division	Credit check and risk management
Operation Analysis Division	Operating performance analysis, capex/opex cost & benefit analysis, and financial
Operation Analysis Division	forecasts/annual budget review
Investor Relations Division	Timely disclosure of the Company's operating and financial status, management strategy, future
	business plans and developments to investors
	Communication between the Company and investors
	Treasury management
Finance Division	Monitoring investments and subsidiaries' business activities
	Finance-related project evaluation, planning and execution
Secretarial Division	Board meeting and shareholders' meeting facilitation
	Corporate registration affairs and corporate share registrar management
	Company seal custodian and receipt/transmission of corporate documents
	Human resources planning and management
Human Resources Division	Staffing, compensation/benefits and employee relations
	Employee training and development
	Office machinery and equipment management
Administration Division	General and administrative affairs coordination
	Base station administration affairs
	Procurement policy and system planning
Procurement and Logistics Division	Handling procurement-related activities, contract negotiations and signing
	Suppliers evaluation and management
	Occupational safety and health management
Occupational Safety and Health	
Occupational Safety and Health	Environmental protection and site area safety management

	Corporate website, e-service systems (e-store/myfone shopping) and fixed-network application systems
E-Service Technology	Service-oriented architecture and enterprise service bus (SOA/ESB)
DIVISION	IT governance, enterprise architecture, software development process and basic
	architecture software/tools development and management
	Sales, channel services and commission system solutions
Information Technology Group Billing Solutions Division	Enterprise management information system solutions
	Member center and payment service solutions
	Data analytics system solutions, including data warehouse, big data and business
	intelligence solutions
	System solutions for management of network assets, warehousing, maintenance and
	repair, and customer experience
	Billing systems operation and development
Call Center Solutions Division	Call center infrastructure and operational management solutions Taiwan Fixed Network IT server operation and management
ERP Technology Division	TWM's customer care application systems Enterprise resource planning (ERP) and human resources solutions Front-end customer management, sales management, and order and provision solutions for fixed-line business
Information Technology Infrastructure Division	Data center, systems and network infrastructure construction and operations management Implementation of information security policy
	Plan and design core, IP and transmission network systems for mobile and fixed
Systems Design Division	networks
	Verification testing of network elements
	Radio network strategy development and planning
Radio Network Planning and	Site planning and performance management
Management	Radio network quality management
	Design, build, operate and manage:
Product Infrastructure	<ul> <li>Cloud internet data center (IDC)</li> </ul>
	- Infrastructure as a service (laaS)
Division	<ul> <li>Value-added services and innovative products</li> </ul>
	24-hour supervision of mobile/fixed network management
Network Management	Technical support for customers with network issues
Division	Network security management of Technology Group
	Mobile telecom and fixed-network business' infrastructure budget and outsourced
	engineering and construction projects
Network Engineering	Applications for base station co-location, technical approvals and cable/conduit
Division	management for government agencies
	Fixed-network service management, project evaluation and coordination
Network Technical Support	Mobile-network technical support Fixed-network technical support
Division	IP-based network technical support
Network Operations and Maintenance – Northern I, Northern II, Central and Southern Regions	2G/3G/4G and fixed-network construction, expansion, operation, maintenance and optimization, including core, transmission and radio networks Network construction management and technical support
	DivisionDivisionChannel Management and Payment Solutions DivisionData Analytics Technology DivisionBilling Solutions DivisionCall Center Solutions DivisionERP Technology DivisionInformation Technology Infrastructure DivisionSystems Design DivisionRadio Network Planning and ManagementProduct Infrastructure DivisionNetwork Management DivisionNetwork Engineering DivisionNetwork Technical Support DivisionNetwork Operations and Maintenance – Northern I, Northern II, Central and

Acquisition and Lo Marketing Division		Develop and execute strategies to acquire new customers, increase customer loyalty
		and lower churn rates for postpaid users
	Marketing Division	Manage mobile broadband and mobile internet users and related revenue
		Strategy development for prepaid business
		Manage TWM Group brand identity, strategic development, integrated marketing
	Marketing Communications	communication and implement advertising campaigns
	Division	Execute store signage / interior design and customer retention activities
		Integrate and operate company website, including e-marketing, online sales and
		Product planning, development, management, quality assurance and strategy setting
Digital Media Division	Digital Media Division	for online music, online bookstore, cloud video, mobile gaming and legacy value-added
		services (VAS)
		Development and management of mobile commerce business
	Mahila Commerce Division	Merchandise and supplier management, marketing, member recruiting and system
	Mobile Commerce Division	development
		Product planning, merchant acquisition and end-user promotion of mobile wallet, O2O
		target marketing and smart business district
	Mobile Marketing and	Provide mobile advertising solutions based on big data analysis
	IoT Services Division	Monitor and analyze IoT industry developments to define TWM's position and
Consumer		formulate strategies
Business		Technical consultation and solution analysis for VAS products and customer premises
Group	Product Technology Division	equipment (CPE) technologies
		Solutions design, systems development and delivery for VAS products and marketing
		promotions
	Customer Service Division	Customer service and call center management
Franchise Divi		Telemarketing sales and customer retention
	Franchise Division	Supervision of franchisees' product promotion, distribution and customer service
	Open Channel Sales	Open channel development, distribution and management of postpaid, prepaid
	Division	products and agency/sales of mobile phones
	Division	
	Channel Otrate my and	Channel strategy development and performance management
Channel Strategy and	•••	Channel sales support, store display design, and in-store activities planning and
	Management Office	execution
		Salas training program planning and carvice quality management
		Sales training program planning and service quality management
	Business Operations	Store operating system optimization and standards formulation
	Business Operations Management Division	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk
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	Management Division	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk
	Management Division Direct Sales Division –	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation
	Management Division Direct Sales Division – Northern, Central and	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation
Enterorico P	Management Division Direct Sales Division – Northern, Central and Southern Regions	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation Product sales, customer service and execution of projects at company stores
Enterprise Bu	Management Division Direct Sales Division – Northern, Central and	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation Product sales, customer service and execution of projects at company stores Strategy development and business analysis
Enterprise Bu	Management Division Direct Sales Division – Northern, Central and Southern Regions	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation Product sales, customer service and execution of projects at company stores Strategy development and business analysis Direct sales and channel development, and customer relationship management
Enterprise Bu	Management Division Direct Sales Division – Northern, Central and Southern Regions	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation Product sales, customer service and execution of projects at company stores Strategy development and business analysis Direct sales and channel development, and customer relationship management Inter-carrier relations and international business (including international roaming) planning and implementation
Enterprise Bu	Management Division Direct Sales Division – Northern, Central and Southern Regions	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation Product sales, customer service and execution of projects at company stores Strategy development and business analysis Direct sales and channel development, and customer relationship management Inter-carrier relations and international business (including international roaming)
Enterprise Bu Home Busine	Management Division Direct Sales Division – Northern, Central and Southern Regions	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation Product sales, customer service and execution of projects at company stores Strategy development and business analysis Direct sales and channel development, and customer relationship management Inter-carrier relations and international business (including international roaming) planning and implementation
	Management Division Direct Sales Division – Northern, Central and Southern Regions	Store operating system optimization and standards formulation Channel operation quality assurance to minimize corporate business risk Sale channel resources management and commission/awards calculation Product sales, customer service and execution of projects at company stores Strategy development and business analysis Direct sales and channel development, and customer relationship management Inter-carrier relations and international business (including international roaming) planning and implementation Implementation of integrated technology solutions for the development of new products and VAS to increase video and broadband internet access penetration rates and